

THE CITY OF VALLEJO

INVITES YOUR INTEREST IN THE
POSITION OF

INFORMATION SYSTEMS MANAGER



ABOUT THE CITY



THE COMMUNITY

The City of Vallejo is located in Solano County and has a population of approximately 125,000 residents. Vallejo is a rapidly changing, highly diverse community located midway between the cities of Sacramento and San Francisco. It is a friendly, active waterfront community that attracts innovative, hardworking people and takes great pride in its history and maritime heritage. Residents of Vallejo are situated to take advantage of the best of what the area has to offer. Golf, museums, performing arts boutique shopping, brewpubs and a wide selection of restaurants are all available in Vallejo. Residents and visitors alike enjoy Vallejo's delightful historical downtown area, weekly downtown farmer's market, and beautifully restored Victorian homes and business facades. Vallejo is also home to Six Flags Discovery Kingdom, one of America's only combination wildlife, oceanarium and theme parks.

CITY GOVERNMENT

Vallejo is a full service, charter city with a fiscal year 2023-2024 total budget of over \$302 million, with a General Fund of approximately \$132 million. The City has an authorized staff of 671 FTEs in the following areas: Administration (Finance, Human Resources, Information Technology), Operations (Police, Fire, Public Works, Water Utilities), Community and Economic Development, City Manager's Office and City Attorney's Office. Vallejo has a Council-Manager form of government with the Mayor and Six-Council Members elected in districts, on a non-partisan basis, for four-year overlapping terms.

Vallejo City Council has adopted the following goals and priorities:

- Ensure financial stability of City Government
- Support the safety and well-being of our community
- Promote robust economic development
- Invest in, sustain and plan future infrastructure
- Provide for organizational stability and efficient government

THE DEPARTMENT

The Vallejo Water Department is a dynamic organization engaged in growth and positive change for the benefit of our customers and community. The Department provides potable water to 121,000 customers through a highly complex system including multiple raw water sources, three treatment plants, a Sludge Dewatering Facility, 600 miles of distribution pipes, 8 pressure zones, 27 pump stations, and 37,000 service connections. Vallejo Water is a Treatment-5/Distribution-5 system. In 2017, Vallejo water services transitioned from a division of Public Works, to a standalone Water Department reporting directly to the City Manager. This change gives drinking water-related operations and issues greater visibility and strategic direction for the benefit of rate-payers. The Water Department's strategic goals include: infrastructure reliability, public trust, sustainability, organizational performance, and financial viability.

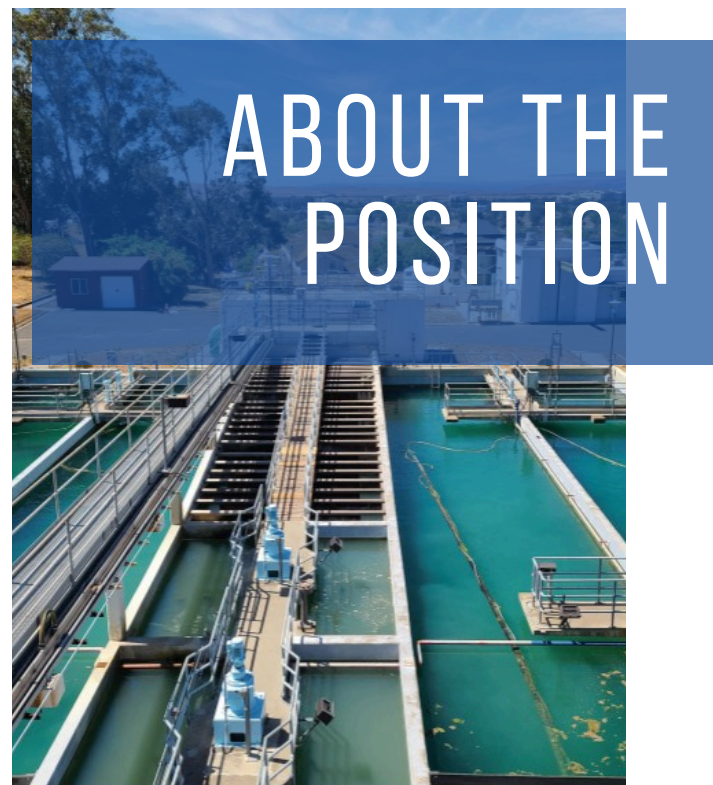
THE POSITION

The City of Vallejo is seeking a highly motivated individual to manage the IT operations of a sophisticated state of the art Water Department. The individual in this position will be working and collaborating with a progressive and innovative team of individuals that comprise the Information Technology Department for the City of Vallejo. The individual in this position will primarily be assigned to the Water Department, however, the position maybe rotated or assigned to other city departments like City Hall or Public Safety as determined through operational needs. The individual in this position will be working on cutting edge, state of the art technologies and will also be involved in many crucial exciting future infrastructure projects to keep the Vallejo Water Department updated and ensure the mission of uninterrupted water supply is achieved for the Vallejo Water Department customers.

THE IDEAL CANDIDATE

The ideal Information Systems Manager candidate for the City of Vallejo Water Department will possess extensive experience in managing information systems and providing technical support to end users. They will possess superior skills in installing, troubleshooting, maintaining hardware and software, and have a proven track record in developing and implementing IT policies and goals. They will also need to excel in working with employees at all levels of the department and who have a range of varying skill levels relative to technology and applications. Strong management, strategic planning, and communication skills are essential.

Any combination of education and/or experience that has provided the knowledge, skills, and abilities necessary to perform the duties of the job is qualifying. A typical way to obtain the knowledge, skills, and abilities would be: a bachelor's degree in computer science or a related field, relevant certifications, and five years of experience in information systems management and networking, preferably in public sector.





COMPENSATION & BENEFITS

COMPENSATION

The City provides an attractive compensation package that includes a competitive annual salary range up to **\$136,760.21**.

APPLICATION PROCESS

If you are interested in applying for this exciting opportunity, or for more information, please visit our website at:

<https://www.governmentjobs.com/careers/vallejo>

Only online applications will be accepted.

Candidates must attach a cover letter, resume, and 3-5 professional references to their online application and appropriately answer all supplemental questions in order to be considered for this position.

The application period for this position will close August 23, 2024. Interested applicants are encouraged to apply early.

Following the final filing date, applications will be screened and the most qualified candidates will be invited to move forward in the selection process.

BENEFITS

Some of our benefits include the following:

Retirement: CalPERS 2.7% at 55 formula for Classic Employees; 2% at 62 for PEPRAs Employees

Deferred Compensation: The City offers voluntary 457 plan

Health Insurance: The City participates in the CalPERS Health Benefits Program

Dental: Delta Dental Plan of California (City pays premium)

Vision: Vision Service Plan –VSP (City pays premium)

Vacation: 80 hours (0-4 years of service); 120 hours (5-10 years of service); 160 hours (11-20 years of service); 200 hours (21-26 years of service); 224 hours (more than 26 years of service)

Paid Holidays: 12 paid holidays per year, plus 2 floating holidays on a “use it or lose it” basis

Sick Leave: 12 hours per month

Life Insurance: The City offers an optional supplementary life as an elected benefit at the cost of the employee, AD&D insurance at no-cost to the employee

Flexible Spending Account (FSA)

*** The City of Vallejo is a Social Security participant*